

CADD HOME Computer Centre

AN ISO 9001:2008 CERTIFIED INSTITUTE
 74, ANSARI MARG, DEHRADUN-248001 (UTTARAKHAND). Phone: (0135) 2659248
 Website: www.caddhome.com E-Mail: caddhome@gmail.com

FILL UP THE FORM CORRECTLY.
INDICATE COURSE TITLE.
READ THE INSTRUCTIONS GIVEN ON BACK SIDE.

For official use only

YOUR ADMISSION REF NO. IS

ID Card No. _____

Admission Form

(To be filled in by the candidate)

COURSE APPLIED FOR : _____

COURSE FEE : _____

STUDENT PARTICULARS:

1. NAME

Ms/Mr.																				

**Photograph
(Self Attested)**

2. S/O, W/O, D/O

Sh.																				

3. OCCUPATION (SELF) _____

4. MARITAL STATUS MARRIED UNMARRIED

5. FATHER'S/HUSBAND'S OCCUPATION _____

6. PERMANENT ADDRESS _____

7. PHONE NO.

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 MOBILE NO.

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8. D.O.B

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 DD MM YYYY

9. ACADEMIC QUALIFICATION

a. 10+2 Board _____ Year _____ Percentage _____ Stream _____

b. Graduate Exam _____ Year _____ Percentage _____ Stream _____

c. Post Graduate Exam _____ Year _____ Percentage _____ Stream _____

10. TECHNICAL QUALIFICATION _____

Stream: Mech. /Civil /Architecture /Interiors /CS /Others (Tick the right one)

11. Any Exposure to Computers: Yes No

If Yes, Details: _____

RULES AND REGULATIONS

- Candidate has to deposit the **Registration Fee** along with admission form.
- **Admission** will be treated confirmed only after the deposition of Registration Fee.
- Registration Fee is **not refundable**.
- Students have to pay the fee at time to the Centre Head. **Late fee** will be charged with Rs. 30/- per day.
- Absents without information will be **fined** Rs. 10/- per day.
- The **faculties** would be available only for the course for which the student is actually registered.
- **Certificates and Diplomas** to be issued only after:
 - a) The confirmation of **Student's Registration** with CADD HOME.
 - b) **Successful completion** of the Course & Examination.
- Students should obtain their Certificates & Diplomas from the centre head **within 10 days** after completion of their course.
- Students have to complete the syllabus within **predefined duration** of the course.
- All the **decisions** taken for the sake of students by CADD HOME will be final and acceptable to everyone.
- The Institute may **cancel the admission** on account of the following:
 - Non-payment of tuition fee as per the tuition fee payment details.
 - Practicing of unfair means (Cheating) during the examination.
 - Non-adherence to student code of conduct.

Father/Guardian's Signature _____

Date of Joining _____

Signature of Candidate _____

Date: _____

FOR OFFICE USE ONLY

ADMITTED IN COURSE 1. _____ 2. _____ TIME ALLOTTED: From _____ AM/PM to _____ AM/PM
From _____ AM/PM to _____ AM/PM

FEE STATUS

SI. No.	Course Title	Course Fees	Mode of Payment

Date	Fee Slip Ref. No.	Amt. Received	Date	Fee Slip Ref. No.	Amt. Received

OTHER DETAILS

BOOK DETAILS: BOOK NAME: _____ Issue Date _____ Amount Recd. _____
BREAK DETAILS From _____ to _____ (if any) From _____ to _____ Fee : _____
EXAMINATION FEE: Amount Recd. _____ Date: _____
PLACEMENT DETAILS: Registration No.: _____ Date: _____ Post Applied For: _____
ANY DUES: _____
CERTIFICATE ISSUED ON DATE: _____
SIGNATURE OF THE STUDENT: _____

DATE _____

DIRECTOR / CENTRE HEAD